

Dear friends of Special Olympics

„Heartbeat for the world“

14th to 25th March 2017



SPECIAL OLYMPICS
WORLD WINTER GAMES
AUSTRIA 2017
Graz | Schladming | Ramsau | Styria

Heartbeat for the world

6th Delegation Update – July 2016

Upcoming deadlines, friendly reminders

- **HOD-Seminar: Registration – Head of Delegation Seminar** The Head of Delegation seminar will take place in Graz, October 27 – 31. Please make sure to submit the Registration form (attached to the third Delegation Update) no later than **August 1**, to: hod-meeting@austria2017.org

An invoice for the payment of the fee will be issued by the GOC as soon as you have completed the registration form. Payment shall not be transferred before you have received an invoice. If you need a letter of invitation to apply for a visa to travel to Austria, please contact Delegations services.

The deadline for payment of the fee for the HOD seminar is **September 9**. **Please make sure that you include the bank charges and remittance fees in your money transfer.**

- **Travel Itinerary for Delegations from: SONA, SOEA, SOEE and SO MENA** please submit the form (attached to Delegation Update for June) to the GOC, delegation.service@austria2017.org by **July 15, 2016**
- **Travel Itinerary for Delegations from: SOLA, SOAP and SOAF**, please submit the form (attached to Delegation Update for June) to the GOC, delegation.service@austria2017.org by **September 5, 2016**
- As communicated earlier is the Additional Staff fee 1000 Euros. If you have AS you will receive an invoice from the GOC in October 2016 with the payment details. The deadline for the payment is November 25.

HOD seminar, October 27 – October 31

Please find attached an updated version of the agenda for the HOD seminar.





Families Program

The official registration for the Families Program will launch on 15 July. In the meantime, the GOC has placed information on the website to assist Families who wish to book accommodation in Graz, Schladming or Ramsau. For more information, visit www.austria2017.org/en/sei-dabei/familien and a representative from the tourism agency will contact you to help you secure your hotel, pension or apartment during the Games. Families coordinator: Isabelle Dardon: families@austria2017.org

Role of HODs before and during the 2017 SOWWG/

As a friendly reminder we would like to draw your attention to the important role of the Head of Delegation.

The HODs are responsible for the successful preparation of their Delegation to attend the 2017 SOWWG. They are expected to work closely with the GOC to ensure that their Delegation members will be provided with all opportunities to maximize their potential while attending the Games. The GOC will cooperate with HODs in order to provide Delegations with all necessary conditions, facilities and services ensuring that the experience will become a benchmark for all participating Delegations towards expanding the Special Olympics movement globally.

According to their role, the HODs are expected to support the following actions:

Before the Games:

Comply with the deadlines set by the Games Organizing Committee and Special Olympics International in respect of the registration documentation and other relevant Delegation information that needs to be communicated to the GOC.

- Ensure that the members of the Delegation are fully trained and aware of their role.
- Ensure that all members of the Delegation are familiar with special Olympics Rules.
- Provide information in regards to the visa issuing process for the members of their Delegation in case needed.
- Prepare all necessary documentation for the Delegation's travel to Austria.
- Make copies of medical forms available for Coaches
- Conduct all communication with the GOC's Delegation Services Department in regard to his Delegation's participation in the Games.
- Share the information provided in the "Delegation Updates" communicated by the GOC, with all members of their Delegation.

During the Games:

- Be responsible for the arrival process of their Delegation in Austria. The HODs are responsible to handle all necessary formalities (passport control, baggage collection) and to cooperate with the GOC staff in order to complete these formalities successfully.



- Be responsible to verify and sign registration documents upon arrival in Austria to confirm to the Credentialing that all credentials received are correct. In case these are not correct, HODs should notify the GOC for the items to be corrected.
- Attend the HOD Advanced meeting, as well as the Daily HOD Meetings, and ensure that the information provided during these meetings is appropriately distributed to the members of their Delegation.
- Cooperate with the GOC in regard to the Delegation participation in the Opening and Closing Ceremonies.
- Ensure that their Delegation members comply with the rules that apply to their accommodation venues as well as to the competition venues, such as :
 - The consumption of alcoholic beverages and / or controlled substances is prohibited at all venues, including the accommodation sites.
 - The use of any tobacco products at all venues is prohibited.
 - Inappropriate contact with athletes or volunteers is prohibited.

**Please note that SOI's policy from the General Rules Section 5.09
Alcohol and Tobacco Policy**

5.09 (A)

Use of Alcoholic Beverages and Tobacco Products

No Accredited Program shall knowingly permit the use of any alcohol or tobacco products at any Special Olympics training or competition venue.

The GOC have the right to participation by any member of a Delegation not abiding this Rule by pulling the credential.

General Sports Highlights

Coaches responsibilities.

Coaches participating in the 2017 SOWWG must accept and carry out the following responsibilities. Any disregard or violation of these responsibilities may result in the individual losing his/her coaching privileges:

- Be responsible for the general welfare, safety, health, well-being and conduct of each athlete under his/her direct supervision.
- Abide by the clauses and spirit of the rules and be responsible for conducting himself / herself in a sportsman-like manner at all times. Profanity, taunting and other forms of poor sportsmanship are subject to immediate ejection from competition.
- Ensure that their Delegation be present before boarding the official Games Transportation Shuttles.
- Be knowledgeable about all existing Special Olympics and International Governing Body competition rules and regulations, applicable to their sport, shall educate the athletes about the rules and prepare them prior to competition in accordance with those rules.



- Ensure that athletes compete in events within their sport that challenge their potential and are appropriate to their ability.
- Be honest and instruct athletes to compete with maximum effort in all competition, in accordance with Special Olympics divisioning Rules.
- Be responsible for ensuring that the entry scores and scores achieved during divisioning accurately reflect the ability of their athletes. If, for any reason, the coach does not consider this assessment or score correct, it is the responsibility of that coach to notify the competition management staff.
- Treat athletes, volunteers and competition officials with respect and communicate in a courteous manner.
- Bring a copy of the Special Olympics Rules and International Governing Body Rules for the sport.
- Report all emergencies to the appropriate authorities after taking immediate action to ensure the health and safety of athletes and other Delegation members.
- Attend all coaches' meeting as scheduled.
- Have with them copies of athlete medical information at all times.
- Supervise athletes 24 hours in cooperation with other Delegation members in the area.
- Ensure that athletes wear credentials at all times.
- Ensure that athletes are properly attired.
- Ensure that athletes report to staging areas at least 15 minutes before the start.
- Assist in counting luggage and personal items, when necessary.
- Assist athletes in participating in other activities, such as the Healthy Athletes Program.
- Assist in maximizing the benefits achieved through participation.
- Help athletes be in the right place at the right time for special events.

ESPN contribution

The new, global multi-year programming deal we recently announced with ESPN last month:

<http://espnmediazone.com/us/press-releases/2016/05/espn-and-special-olympics-reach-new-programming-and-unified-sports-sponsorship-agreements/>

SOI is working with ESPN to get regional programming contacts for each of our seven SO Regional offices to coordinate follow-up plans for coverage and/or syndication in markets for Austria 2017 and additional events. In the weeks that follow for future delegation updates we will then follow-up on distribution plans for their coverage in each area of the world. More information will be shared when it is ready.





Deadlines 2016

- 15. July** **Family Portal will open**
- 15. July** **Travel Itinerary (to: delegation.service@austria2017.org)
For East Asia, Europe MENA and North America**
- 1. August** **Registration HOD Seminar
(hod-meeting@austria2017.org)**
- 5. September** **Travel Itinerary (to: delegation.service@austria2017.org)
For Africa, Asia Pacific and Latin America**
- 09. September** **Deadline Payment for HOD-Seminar and AS fee.
(hod-meeting@austria2017.org)**
- 26. September** **Media Portal officially opens**
- 27-31. October** **HOD Seminar in Graz**

Delegation Update

Now on the platform

Link: www.austria2017.org/en/games-2017/delegation-service

Should you need any further information, please do not hesitate to contact the GOC.

We look forward to welcoming you in Austria. See you in March 2017!

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Marc Angelini

Chairman Austria2017 GmbH
Hermann Kröll

www.austria2017.org

CEO Austria 2017 GmbH
Mag. Markus Pichler

